

MINUTES OF CABINET MEMBER SIGNING MEETING HELD ON WEDNESDAY 25 FEBRUARY 2026, 11:00AM – 11:10AM

PRESENT: Councillor Seema Chandwani, Cabinet Member for Resident Services & tackling Inequality

In attendance: Abdul Sahed, Parking Strategy & Operations Manager, Tim Gunn, Compliance Manger, Ann Cunningham, Head of Highways and Parking and Nazyer Choudhury, Principal Committee Co-Ordinator

1. FILMING AT MEETINGS

The Cabinet Member referred to the notice of filming at meetings and this information was noted.

2. APOLOGIES FOR ABSENCE

There were none

3. DECLARATIONS OF INTEREST

There were none.

4. URGENT BUSINESS

There was no urgent business.

5. DEPUTATIONS / PETITIONS / QUESTIONS

There were none.

6. PROCUREMENT OF ENFORCEMENT AGENCY SERVICES VIA THE YPO FRAMEWORK TO COLLECT PCN RELATED DEBT FOR THE AUTHORITY

The report (pursuant to Contract Standing Order CSO 2.01(b)), sought Cabinet approval to enter into a procurement and subsequently contract for two years (no option to extend further) for the execution of Warrants of Control prepared by the Council in relation to parking and traffic Penalty Charge Notices (PCNs).

The Cabinet Member RESOLVED

1. Under Contract Standing Order (CSO) 2.01b, to approve the initiation and execution of a procurement process via the YPO Framework to select several Enforcement Agencies to assist with collecting PCN related debt for the Authority

Reasons for decision

The estimated annual number of PCNs referred to the current sole provider CDER was circa 70K. Using one collection agency represented an unacceptable risk to the Council should the Council be unable to use CDER for any reason(s). Appointing multiple providers removed the risk.

Using one provider may not provide any opportunity to improve collection via what was best described as “healthy competition” between Enforcement Agencies. As well as making provision for several Enforcement Agencies at any given time, the revised contract specification stipulated new case work would be allocated on a pro-rata basis depending on the operational and financial performance of each Enforcement Agency.

The revised specification included a more robust and more effective governance and KPI structure.

The revised specification made the Enforcement Agency being allocated the warrant responsible for the Traffic Enforcement Centre (TEC) registration fee of £10.00 per PCN. The anticipated budget saving being circa £600K.

The revised specification included enhanced provisions to protect the vulnerable and was based on the principles of “ethical debt collection” thus balancing firmness and compassion.

The framework was already in use for other debt types within Haringey and other Councils, including council tax, non-domestic rates/business rates, sundry debt, housing benefits overpayments, and social care debts.

Alternative options considered

Do nothing: Remaining with the current single Enforcement Agency would do nothing to address the risks laid out in section 4.1 and would not provide the likely revenue improvement referred to in section 4.

Undertake joint procurement as part of the YPO framework in conjunction with other Council services e.g. Council Tax: whilst joint procurement with other Council services was desirable, this was not possible due to the fact the overall contract value would exceed the YPO ceiling of £5.3m.

Undertake an alternative public procurement exercise: The YPO framework was considered the most suitable in consultation with Strategic Procurement; notwithstanding 5.2 above utilising the YPO framework still aligned the parking service with the approach taken by some other Council services.

CABINET MEMBER: Councillor Seema Chandwani

Signed by Cabinet Member

Date25 February 2026.....

This page is intentionally left blank